

# WALK THROUGH FORM FOR LEASE TRANSACTIONS

Property Address: \_\_\_\_\_

Landlord: \_\_\_\_\_

Tenant: \_\_\_\_\_

## **CHECK IN**

DATE OF WALK-THROUGH: \_\_\_\_\_

The property was inspected and found to be in satisfactory condition except as noted below.

Exceptions are noted here:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This report is not an agreement to repair or correct any unsatisfactory conditions listed herein. This is a report on the current condition of the Property at the time Tenant takes occupancy.

_____	_____	_____	_____
Tenant Signature	Date	Landlord Signature	Date

_____	_____	_____	_____
Tenant Signature	Date	Landlord Signature	Date

## **CHECK OUT**

DATE OF WALK THROUGH: \_\_\_\_\_

The property was inspected and found to be in satisfactory condition except as noted below.

Exceptions are noted here:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A list of actual costs to repair damage done to the Property beyond ordinary wear and tear shall be provided to Tenant at forwarding address within 45 days.

_____	_____	_____	_____
Tenant Signature	Date	Landlord Signature	Date

_____	_____	_____	_____
Tenant Signature	Date	Landlord Signature	Date

